



New case identified

School informed of Positive COVID-19 test of pupil or staff member

Contact track and trace through the Spirit of Salford helpline 0800 952 1000

You will need the affected persons:

- Full Name
- Address
- DOB
- Contact number
- Last date of contact with school

SLT and Staff affected informed

Warn and inform letters updated and sent to parents

Followed by IMPORTANT SMS sent to parents to check emails

COVID positive person must isolate for 10 days, Day 1 is the first day of their symptoms.

Contacts must isolate for 10 days, Day 0 is the last day that they were in contact with the person displaying symptoms. (11 days in total)